



Application for Certificate of Compliance with the Resource Management Act 1991 and the Building Act 2004

This application will be checked by the Resource Planner and Building Inspector to ensure compliance with the RMA and Building Act. Please indicate the reason for this application:

- New Premises
- Existing Premises – Either not previously licensed or Change of Use
- Already Licensed – New Owner seeking New Licence
- Variation of Conditions of Existing Licence (i.e. hours)
- Redefinition of Licensed Premises (i.e. area)

1. Applicant (Proposed Licensee): _____

2. Mailing Address: _____

3. Contact Phone Number(s): _____

4. Name of Premises: _____

5. Location (Physical Address): _____

6. Valuation Number: _____

7. Legal Description: _____

8. Type of Licence Sought:

On Licence Off Licence Club Licence

9. Description of Business, Principal Activity and Associated Activities:

10(i). Please state existing hours/days of trading: _____

10(ii). Please state proposed hours/days of trading: _____

Applicant: _____

Signature: _____

Date: _____

This application is to be accompanied by:

- 1 A current Certificate of Title.
1. A scale floor plan and site plan of the proposal.
2. If the proposed licensee is a company, a Certificate of Incorporation.
3. If the applicant is not the building owner, a letter from the owner is required authorising the consent of this activity on their property.
4. The prescribed fee. Please refer to our current fees and charges at www.waitomo.govt.nz or call customer services for details.

OFFICE USE ONLY:	
Date Received:	Receipt Number: